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- Improves mental health. Lowers depression, anxiety, stress; increases energy, immune systems, happiness, well-being. (Brown & Ryan, 2003)
- Improves physical health. Lowers chronic pain, blood pressure, hypertension. (Kabat-Zinn, 1991)
- Improves performance. Associated with memory, emotion regulation, perspective taking, attention. (Sedlmeier, et al., 2012)

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Leaders' Mindfulness is Linked to:

More:

- ✓ Positive mood and emotions
- ✓ Creativity and novelty seeking
- ✓ Thriving at work (learning and energy)
- ✓ Psychological capital (hope and resilience)
- ✓ Self-efficacy

- ✓ Negative moods
- ✓ Rumination

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Quick Tips for Telework

- Minimize distractions Establish quiet hours and break periods
- Focus on your work/task at hand, mindfully remind yourself why it is important/valuable
- Create list of daily goals to help stay focused
- Consider brief (5-10min) meditations or mindfulness

To help focus meeting

- participants, mute all nonessential audio during meetings
- · Communicate challenges to colleagues and supervisors









Benefits of Cognitive Reappraisal

- Leaders who use cognitive reappraisal experience more job satisfaction and less burn out.
- · Cognitive reappraisal is an effective way to regulate emotion.
 - Linked to healthier patterns of emotion, social function, and well-being.
 - More effective than bottling up emotions.

(Cutuli, 2014; Fernandez, et al., 2020)

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How Could We Reappraise?

What might be a new, more neutral and balanced thought regarding the situation where your colleagues were discussing important updates that you did not know about yet?

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Cognitive Reappraisal

- How does this new thought make you feel?
- What were the effects of considering other perspectives?





All Emotion is Functional

POSITIVE EMOTIONS

- · Supporting resiliency
- · Improving our thinking
- Undoing negative
- Building new skills
- Creating psychological capital

NEGATIVE EMOTIONS An indicator of potential threats Calls attention to an

· A mechanism of learning

NARROW

issue



· Yet, we have a bias toward over-focusing on the negative.

Savoring

• Looking across 293 studies involving more than 275,000 people, researchers found that positivity produces success in life, regardless of whether you measure success in terms of salary, health, or a satisfying marriage.

(Frederickson, 2009; Lyubomirsky, King, & Diener, 2005)

Savoring refers to being mindfully present and engaged with your experience of positive events in order to fully take them in.

(Bryant, 2006)

Savor an Event



Think of a positive event that happened to you. Recall what it felt like to go through that positive event (physically, emotionally, mentally).

Tip: (e.g., favorite concert, favorite vacation, promotion, etc.)



Quick Tip (for Telework too!)

Share your positive emotions with others; tell them what it was like, how it made you feel, what it inspires in you





Gratitude Notes to Others



Gratitude notes (letters/emails written to others expressing gratitude) are impactful.

Good notes:

- Express what they did and the impact of their behavior on you.
- Are concrete, specific, and brief.

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- Start a meeting by asking team members what went well in past week
- · Thank team members for their efforts
- Leave a gratitude note on a colleague's desk or send a gratitude note to a colleague via email
- Start emails with a note of gratitude before responding to the main issue at hand
- Consider sending your team a note explicitly focused on gratitude and praise for their efforts/accomplishments; such a note could be a regular occurrence (e.g., weekly or biweekly)

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- Connect via multiple ways (e.g., phone call, Slack/Teams channels, email, etc.)
- Host fun events online (e.g., virtual happy hour)



Contact









